

Dear Valued Customer ,

As we all are aware that GST is likely to be introduced from 1st July 2017, Metaljunction has introduced an ON-LINE process to capture GST information and collection of GST and PAN document.

A link has been provided through email from [noreplyGSTN@mjunction.in](mailto:noreplyGSTN@mjunction.in) to all our buyers on 13<sup>th</sup> June'17.

Once a buyer opens the said link , a page will be opened where he has to fill up GST number and there is also a mandatory feature to upload the GST and PAN document there. The page will be auto filled with the other information and any mismatch of STATE field will lead to non-saving of the page. In such case buyer has to correct MJ document first.

From security point of view following features are enabled:

1. Page will be opened with one time password (OTP) ,which will be sent to the registered mobile number of the buyer once buyer open the page.
2. From the GST number, State field will be auto populated and if there is any mismatch with our record the said page will not save.
3. After a successful entry by the buyer, a checking will be done by the "MJ Buyer registering Team "and on their approval only system will capture the data.
4. Presently system will accept only one GST number against one user ID, if any buyer has multiple GST number then he has to apply for new creation.
5. Link has been sent to the first e-mail address of the buyer as available in our system, if any buyer does not get the mail, it is requested to contact our Buyer registration desk at 033-66106150/178 between 9am to 5pm for changing E-Mail address.

For any queries regarding the above process , pls call our Toll Free No. **180041920001**

With Warm Regards,

Abhijit Dey

Chief Manager  
Incharge Operations  
mjunction services limited